

Goffstown Trustees of Trust Funds
Meeting Minutes
July 25, 2023

In Attendance:

Chair Melanie Renfrew-Hebert, Fred Plett, Bill Tucker (arrived at 6:05 PM), Alternate Scott Gross, and Alternate Brian Lombardi.

Call to Order:

5:58 P.M.

Approval of Alternate:

Chairman Melanie Renfrew-Hebert moved, and Fred Plett seconded, the appointment of Brian Lombardi as the voting member for the evening, stepping in for Bill Tucker. Vote 2-0.

Scholarship Forms:

The Trustees received 16 scholarship disbursement forms from the school. They will need signatures.

1. Lindsay Paradise \$500 is requested.
2. Doris Bailey – The request is for \$500.
3. Greg Coulon – The request is for \$250.
4. Sandra Ellison –Request is for \$3,068.74.
5. Sandra Ellison –Request is for \$3,068.74 (second scholarship).
6. Hesser College = \$500 requested.
7. Paul Kokulis – Request is for \$500.
8. Paul Kokulis – Request is for \$500.
9. Paul Lemery – Request is for \$200.
10. William Marston – Request is for \$250.
11. Mildred Stark HS = Request is for \$350.
12. Mildred Stark HS = Request is for \$350.
13. Richard S Watt – Request is for \$350.
14. Clayton S. Ginnard – Request is for \$2,500.
15. Clayton S. Ginnard – Request is for \$2,500.
16. Clayton S. Ginnard – Request is for \$2,500. Chairman Renfrew-Hebert did check that a total of three scholarships should be coming from this fund.

Fred Plett made a motion to send these 16 forms to Clarfield and to NHPDIP for execution, and the names of all recipients will be included in accordance with our April 18, 2023 minutes. Seconded by Brian Lombardi. All in favor, none opposed.

We have the envelopes from the school all prepared for notification to the students.

Approval of Minutes:

- Motion to approve the minutes of April 18th by Bill Tucker, seconded by Fred Plett, approved unanimously.
- Motion to approve the June 13, 2023 minutes by Fred Plett, seconded by Bill Tucker. We need to change the approval of the alternate. The Chair appointed Brian Lombardi. All approved the minutes with this editorial change, with nobody opposed.

Flower Funds

Chair Renfrew-Hebert asked Jean Walker to revise the flower funds list. These have no funds left in these accounts. Last week we rolled the ledger over with the Secretary of State until next year – the deficit stays until next year. The auditors made suggestions to rectify and stated that no disbursements could be made until sufficient funds were available in income. The Chair noted that, for example, when the Ethel Cilley fund was created, it was anticipated that the cost of the annual flower request would be \$18 per year. The cost is now \$50 per year, depleting the fund too quickly. For these two expenses, the Cemetery Trustees have indicated that there may be other funds available. The Cemetery Trustees will meet to discuss this and the revised flower fund form.

Bartlett Capital Reserve Fund The Trustees received a request to close the Bartlett Capital Reserve Account, in the amount of approximately \$32, and it was done. There was a question whether before the Trustees close the mid-year School June MS-9, should it show as closed? Scott Gross says yes. It will be closed on the SAU books, and the voters voted to close it.

Request for school for a capital disbursement for a Glenn Lake boiler replacement. The Trustees need verification that the funds in this request have been expended. When the Superintendent signs off, it is implicit that it is spent. Danielle was saying we need receipts. Laura hasn't yet turned it over. She corrected and resubmitted the form. It should have had a different form, and it will come back at our next meeting.

Citizens Investment Strategic Policy – Needs discussion at next meeting. It is a risk profile.

Next meeting

August 8, 2023, at 6:00 P. M.

Adjournment

Motion to adjourn by Bill Tucker, Second by Fred Plett to adjourn the meeting at 6:40 PM. All in favor.